

**Kelowna Community Advisory Board on Homelessness Minutes**

DATE: September 21,2017

Chair: Randy Benson

Minutes Recorder: Mia Burgess, COF

**COMMITTEE MEMBERSHIP**

P = Present, A = Absent, R = Regrets

	<b>SECTOR REPRESENTATIVE:</b>	<b>NAME:</b>	<b>ORGANIZATION:</b>
P	Chair	Randy Benson	Kelowna Gospel Mission
-	Funder/Vice Chair	<i>vacant</i>	<i>vacant</i>
P	Rehabilitation	Mona Hennenfent	Brain Trust Canada
P	Housing / Shelter	Liz Talbott	NOW Canada
	Provincial Government/Youth	David Hentschel	Ministry of Children & Family Development
R	Aboriginal	Sarah Martin	Community Member
P	Aboriginal	Tina Larouche	Ki-Low-Na Friendship Society
P	Education	Phil Bond	UBC Okanagan
P	Provincial Government/Health	Sandra Robertson	Interior Health Authority
P	Mental Health/Housing	Mike Gawliuk	Canadian Mental Health Association
R	Faith	Don Richmond	Evangel Church
-	Corrections	<i>vacant</i>	<i>vacant</i>
P	Diversity/Community Information/Volunteerism	Ellen Boelcke	Kelowna Community Resources
R	Provincial Government/Housing	Nanette Drobot	BC Housing
P	Front Line Youth	Diane Entwistle	Okanagan Boys & Girls Clubs
P	Municipal Government	Sue Wheeler	City of Kelowna
-	Provincial Government/Income Assistance	<i>vacant</i>	Ministry of Social Development and Social Innovation
<b>Non-Voting Members:</b>			
P	Central Okanagan Foundation	Cheryl Miller	Community Entity/Foundation / Funder
P	Central Okanagan Foundation	Mia Burgess	Community Entity/Foundation / Funder
P	Service Canada	Wayne Ackerman	Federal Government
R	Service Canada	Lisa McHaffie	Federal Government
<b>Guests:</b>			
P	Municipal Government	Michelle Kam	City of Kelowna
P	Municipal Government	Glenda Cooper	City of Kelowna
P	Funder	Reanne Holden-Amadio	United Way CSO

**MINUTES DISTRIBUTION**

**CAB-H Members, Steven Fuhr, MP**

**Meeting called to order at 10:05 am**

<b>AGENDA ITEM</b>	<b>ACTION</b>
<b>1. Welcome to new members and guests and Introductions – Randy</b>	

AGENDA ITEM	ACTION
<b>2. Approval of September, 2017 Agenda and July, 2017 Minutes – Randy</b>	
Approved	
<b>3. Journey Home update/Housing Needs Assessment-Michelle and Sue</b>	
<ul style="list-style-type: none"> <li>• CAB-H members were asked to provide individual feedback to Sue about the City of Kelowna’s draft Housing Needs Assessment–Sue thanked everyone</li> </ul> <p>Sue and Michelle:</p> <ul style="list-style-type: none"> <li>○ Was a huge undertaking</li> <li>○ City is just beginning to understand housing needs of the most vulnerable population</li> <li>○ Document will grow</li> <li>○ Still waiting for information</li> <li>○ City will continue to be informed by the community</li> </ul> <p><b>Housing Needs Assessment (HNA)</b></p> <p>Wheelhouse</p> <ul style="list-style-type: none"> <li>○ Approach to taking an equity view on housing</li> <li>○ Don’t think about housing options as linear-people move back and forth</li> <li>○ Not everyone will be able to own housing</li> <li>○ Pass along any ideas to re-name wheelhouse to Sue</li> <li>○ Wheelhouse is important part of HNA</li> </ul> <p>GAPS:</p> <ul style="list-style-type: none"> <li>○ key populations are most vulnerable: seniors, persons with diverse abilities, youth, indigenous people</li> <li>○ limited supply and high demand</li> <li>○ senior homelessness increasing</li> <li>○ no hard data on youth facing homelessness</li> <li>○ indigenous peoples are overrepresented in homeless population</li> <li>○ .6% vacancy rate</li> <li>○ Limited investment from senior government</li> <li>○ 1,100 units in-stream for construction</li> <li>○ Still not enough housing to meet needs</li> <li>○ 0% vacancy rate for 3+ bedroom units</li> </ul>	

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> <li>○ People can't move from transitional housing into market-rent because they can't afford units</li> <li>○ Housing First program is competing with professors and professionals for housing units</li> <li>○ Secondary rentals give owners additional income but the units are easily taken out of the rental market and used for short-term vacation rentals</li> <li>○ Increase in short term rentals (AirBNB, VRBO etc)</li> <li>○ City is researching potential regulations for short term vacation rentals</li> <li>○ High housing ownership rates in Kelowna</li> <li>○ Income not keeping pace with housing costs</li> <li>○ Only 2 income households can afford to purchase homes today</li> <li>○ BCNPHA rates for rental costs are low compared to searches on local websites advertising rental units (ie: castanet etc)</li> </ul> <p>Goals and Deliverables</p> <ul style="list-style-type: none"> <li>○ Guide and develop a community vision to address homelessness</li> <li>○ Focus on a systems approach</li> <li>○ Develop a plan made for Kelowna</li> <li>○ What are community priorities?</li> <li>○ Strong focus on performance management and integrating information</li> </ul> <p>Healthy Housing strategy</p> <ul style="list-style-type: none"> <li>○ Part of the City's strategy</li> <li>○ Looked at Senior's housing</li> <li>○ Looked at people with diverse abilities</li> <li>○ Examining food systems</li> <li>○ Supply of rental housing, community for all</li> <li>○ Diversability: based on stakeholder communication, decided this was a more inclusive term</li> <li>○ Healthy housing: housing needs of all Kelowna residents met though attainable, accessible and diverse housing options</li> </ul> <p>Data sources:</p> <ul style="list-style-type: none"> <li>● BC Housing, CMHC, Okanagan real estate board, Interior Health Authority, RDCO, City of Kelowna</li> </ul>	

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> <li>• People with lived experience helped City better understand housing</li> <li>• Median household incomes</li> <li>• High amount of single family dwellings</li> <li>• Need more diversity in housing</li> </ul> <p>Healthy housing recommendations:</p> <ol style="list-style-type: none"> <li>1) Need innovative housing types</li> <li>2) Address missing middle</li> <li>3) Transportations and energy efficiency</li> <li>4) Regional housing needs and assessments</li> <li>5) Identify senior government housing initiatives</li> <li>6) Land acquisition strategy</li> <li>7) Rental housing incentives</li> <li>8) Affordable housing construction</li> <li>9) Address short-term rentals</li> </ol> <p>Questions:</p> <ul style="list-style-type: none"> <li>• Randy-Will mental health and addiction be addressed as a sub-population?</li> <li>• Sue: city will look at this</li> <li>• Mona: brain injury needs to be included in the HNA and in the Vulnerability Assessment Tool questions</li> <li>• Ellen: need to include immigrant populations and refugee settlement program</li> <li>• Dave: needs to have a social and health definition around populations</li> <li>• Dave: sharpen specific outcomes and definitions</li> <li>• Dave: be clear about populations</li> <li>• Diane: Kelowna is not alone in housing crisis-it's national</li> <li>• Mona: analysis of other cities is valuable</li> <li>• Liz: HNA explained a lot of terms, this is good</li> <li>• Sue: City of Kelowna is working on creating a database</li> </ul> <p><b>Next steps:</b></p> <ul style="list-style-type: none"> <li>• Reviewing and incorporating feedback</li> <li>• HNA will go before council for consideration in mid-October</li> </ul> <p><b>Journey Home Strategy:</b></p> <ul style="list-style-type: none"> <li>• 9 recommendations from HNA to consider</li> </ul>	

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> <li>• Collective, coordinated approach</li> <li>• Opportunity to have a different discussion around innovative partnerships</li> <li>• Task forces is community driven</li> <li>• Continue to strengthen</li> <li>• Safety net re-design</li> <li>• Systems planning</li> <li>• Responsive housing</li> <li>• Access to housing: need prevention measures and improved navigation for housing</li> <li>• Strengthen access to private rental market</li> <li>• HNA helped focus on vulnerable sub-populations</li> </ul>	
<p><b>4. Community Entity update</b></p>	
<p><b>Point-in-Time (PiT) Count</b></p> <ul style="list-style-type: none"> <li>• COF will be funded to operate the PIT Count in accordance with our agreement with ESDC that the CE carry's out PIT Counts as required.</li> <li>• On September 7<sup>th</sup> Ottawa advised: anticipate project to be sent for approval early next week. It is our intent to have the agreement in place on or near your estimated project start date of October 2.</li> <li>• Everything in the application has been very straightforward and Ottawa has drafted the recommendation report for funding</li> <li>• COF will hire a full time PIT Coordinator and part-time Aboriginal Engagement Coordinator</li> <li>• COF will post the PiT Coordinator position as soon as we are approved to receive the PIT funds</li> <li>• Would like to hire Sarah for the Aboriginal Engagement Coordinator role again- consistency and she did a great job in 2016</li> <li>• The PIT Coordinator will convene and collaborate with a PIT Committee</li> <li>• Pit Coordinator training taking place in Vancouver in November</li> </ul> <p>Expression of Interest: HPS Social infrastructure funds 2018-2019</p> <ul style="list-style-type: none"> <li>• Closed on September 18<sup>th</sup></li> <li>• Received</li> <li>• 9 applications</li> </ul>	

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> <li>• Projects will be approved by the CAB-H at the November 16<sup>th</sup> meeting: <b>please be reminded that CAB-H member attendance at this meeting is important</b></li> </ul> <p>HPS Amended agreements for 2017-2018</p> <ul style="list-style-type: none"> <li>• All agreements amended and signed</li> <li>• I will email copies to the agencies by the end of this week</li> </ul>	
<p><b>5. CAB-H Terms of Reference-Randy</b></p>	
<ul style="list-style-type: none"> <li>• Member questions about the role of guests and alternates after the last meeting</li> <li>• Nanette emailed her thoughts on this agenda item-see email (copies provided)</li> <li>• CAB-H process has always been that alternates are considered guests and are asked to leave prior to voting items but it is not clearly outlined in the CAB-H ToR</li> <li>• This has never been an issue before; this decision is up to the CAB-H</li> <li>• This is an opportunity for discussion and to provide clarity to CAB-H members so they can determine whether they want to send alternates</li> <li>• Roberts rules does not recommend the use of proxy votes</li> <li>• Considerations: <ul style="list-style-type: none"> <li>• Are proxies counted in quorum and how?</li> </ul> </li> <li>• Could consider sending in an email vote which is already approved as a voting option in the ToR</li> <li>• Mia suggested that members could appoint a representative that will be able to vote on their behalf: a designated alternate</li> <li>• Diane: designated alternate should be senior leadership able to make decisions</li> <li>• Mia: will designated representative have enough knowledge to make funding decisions?</li> <li>• It's up to each CAB-H member to select an appropriate designated alternate that is knowledgeable and able to vote on funding decisions</li> <li>• Members asked to send Mia the names of a designated alternate for each seat <ul style="list-style-type: none"> <li>• Each alternate will need to be voted in at the November 16<sup>th</sup> meeting</li> <li>• Alternates will need to sign membership declaration</li> <li>• Mia will send one email reminder to CAB-H members</li> <li>• ToR will be revised to include changes re: assigning designated alternates</li> </ul> </li> </ul>	

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> <li>• Members will vote on ToR changes at November meeting</li> <li>• CAB-H guests are different than members / alternate members <ul style="list-style-type: none"> <li>• Guests won't be able to vote or be present for agenda items that require a vote</li> <li>• This has always been CAB-H practice but should be added to the ToR</li> </ul> </li> <li>• Motion to approve a designated alternate for each CAB-H member and to ask CAB-H members to send Mia names of designated alternates <ul style="list-style-type: none"> <li>• Sandra, seconded: Mona</li> </ul> </li> </ul>	
<b>6. A Way Home strategy-item added at meeting-Diane</b>	
<ul style="list-style-type: none"> <li>• Steering committee formed to bring A Way Home strategy to Kelowna</li> <li>• Mike is on the committee and has contacts with groups in Ontario</li> <li>• Members: Celine Thompson, Diane Entwistle, Mike Gawliuk, Mia Burgess and Reanne Holden-Amadio</li> <li>• Have funds to hire a coordinator</li> <li>• Working on a terms of reference</li> <li>• Mike: group will brand and align with national work being done for A Way Home</li> <li>• A Way Home will provide in-kind services to support local group</li> <li>• Want to have a launch event</li> </ul>	
<b>6. Adjournment – Randy</b>	
<b>NEXT MEETING:  November 16, 2017  10am-12pm  1633 Richter street</b>	