

Kelowna Community Advisory Board on Homelessness Minutes

DATE: May 18,2017

Chair: Randy Benson

Minutes Recorder: Mia Burgess, COF

COMMITTEE MEMBERSHIP

P = Present, A = Absent, R = Regrets

	SECTOR REPRESENTATIVE:	NAME:	ORGANIZATION:
P	Chair	Randy Benson	Kelowna Gospel Mission
-	Funder/Vice Chair	<i>vacant</i>	<i>vacant</i>
P	Rehabilitation	Mona Hennenfent	Brain Trust Canada
P	Housing / Shelter	Liz Talbott	NOW Canada
R	Provincial Government/Youth	David Hentschel	Ministry of Children & Family Development
R	Aboriginal	Sarah Martin	Community Member
-	Aboriginal	<i>vacant</i>	<i>vacant</i>
R	Education	Phil Bond	UBC Okanagan
P	Provincial Government/Health	Sandra Robertson	Interior Health Authority
P	Mental Health/Housing	Mike Gawliuk	Canadian Mental Health Association
P	Faith	Don Richmond	Evangel Church
-	Corrections	<i>vacant</i>	<i>vacant</i>
P	Diversity/Community Information/Volunteerism	Ellen Boelcke	Kelowna Community Resources
P	Provincial Government/Housing	Nanette Drobot	BC Housing
R	Front Line Youth	Diane Entwistle	Okanagan Boys & Girls Clubs
P	Municipal Government	Sue Wheeler	City of Kelowna
P	Provincial Government/Income Assistance	Alex Vracarevic	Ministry of Social Development and Social Innovation
Non-Voting Members:			
P	Central Okanagan Foundation	Cheryl Miller	Community Entity/Foundation / Funder
P	Central Okanagan Foundation	Mia Burgess	Community Entity/Foundation / Funder
P	Service Canada	Wayne Ackerman	Federal Government
R	Service Canada	Lisa McHaffie	Federal Government
Guests:			
P	Front Line Youth	Jeremy Welder	Okanagan Boys & Girls Clubs
P	Aboriginal	Tina Larouche	Ki-Low-Na Friendship Society

MINUTES DISTRIBUTION

- CAB-H Members, Steven Fuhr, MP

Meeting called to order at 10:05 am

AGENDA ITEM

1. Welcome to new members and guests and Introductions – Randy

AGENDA ITEM

2. Approval of May, 2017 Agenda and March, 2017 and April, 2017 Minutes – Randy

Approved. Ellen, Sandra.

3. Homeless-Serving Systems Strategy update - Sue

- Journey Home is the new name for the homeless-serving system framework
- Sue will go in front of council next Monday to get approval for the task force
- The task force is responsible for developing the Journey Home strategy
- City will take leadership role and provide backbone support
- Glenda Cooper will be assigned to support Sue
- Council is supportive of the process and appreciated CAB-H agreeing to form a sub-committee for Journey Home
- A terms of reference is being developed
- Task force
 - Collaborative and participatory
 - Need to have the right people at the table
 - Will utilize a skills matrix for selection process
 - A selection committee will identify the Co-Chairs and the Co-Chairs will select the remaining Task force members
 - Task force will be 12-15 people
 - This process will be further defined
 - Goal: to have task force selected by the end of June, 2017

Wayne

- Is 15 people too big?
- People are reluctant to share in larger groups
- Sue will bring these thoughts to the City

Ellen

- Is there anything else the CAB-H can do to support the City?
- Not at this point but Sue will let the CAB-H know

Sue

- City is working on a housing needs assessment; hope to have a discussion about causes of homelessness and issues with housing and how to create resiliency

Mia will send Sue the CAB-H Housing Snapshot

Ellen

- Does City have the KCR list of housing resources?
- Sue: yes

4. CAB-H Sub-committee - Homeless-Serving Systems planning –Randy

The CAB-H will wait to select members for the sub-committee for Journey Home.

AGENDA ITEM

5. Community Entity update - Mia

VETS AFFAIRS INFO:

Service providers requiring information on services which may be available through Veterans Affairs Canada to contact:

Sandra Boel

Veterans Service Team Manager

250-470-5073

PIT COUNT- 2018

- Working on application: Due May 31
- Support letters: Sue will supply a letter on behalf of the City of Kelowna, Randy, on behalf of the CAB-H

Community Plan Annual Update (CPAU) 2017-2018

- Still working on this
- Communities will have 60 days to complete their CPAU and are asked to submit their update no later than June 30, 2017.
- Will Share with CAB-H for approval prior to submitting-will need an email vote to approve plan prior to submitting

BC10

- BC10 organized a meeting with HIFIS Ottawa and BCH to discuss the implementation of HIFIS in BC
- HIFIS stands for: Homeless Individuals and Families Information System
- HIFIS is provided free-of-charge. It is a day-to-day tool that can be used by agencies to assist in daily operations and also generates data for funders
- HIFIS 4.0 will be web-based. Every feature of HIFIS will be accessible from any internet-connected computer or mobile device without any installation
- HIFIS has several data capturing abilities that can be turned on and off
- HIFIS has the capability to collect data that CEs need for HERIN results reporting for HPS funded projects, if the data collection capability is initiated
- You can test out HIFIS 4.0 on the demo site: demo.hifis.ca
- BC10 feels strongly that it would be a disservice to the community to have dual reporting systems
- BCH will be the Host for HIFIS in BC
- BCH is currently working with HIFIS staff in Ottawa to modify HIFIS to ensure it captures data required by BCH for BCH funded shelter and outreach programs
- BCH will roll out the use of HIFIS for BCH funded shelters and outreach programs between November, 2017-March, 2018
- BCH has committed to an ongoing dialogue with the BC10 regarding the inclusion of RROL data needed by the CEs

Presentation on projects receiving HPS funding 2017-2019

Designated Communities

Canadian Mental Health Association-Kelowna District Branch

AGENDA ITEM

HPS priority 2
\$76,375 (year 2017-2018)
H3: help, housing and hope

From April 1, 2017 to March 31, 2018 the Canadian Mental Health Association will employ one full-time Community Housing Navigator.

Designated Communities

Canadian Mental Health Association-Kelowna District Branch

HPS priority 1
\$221,100 (year 2017-2018)
\$147,400 (year 2018-2019)
Housing First

From April 1, 2017 to March 31, 2018 the Canadian Mental Health Association will employ one full-time Housing Locator and two full-time Housing First Case Managers to deliver a Housing First program that meets fidelity standards.

From April 1, 2018 to March 31, 2019 the Canadian Mental Health Association will employ one full-time Housing Locator and one full-time Housing First Case Manager and one part-time Housing First Case Manager to deliver a Housing First program that meets fidelity standards.

Aboriginal Homelessness

Ki-Low-Na Friendship Society
HPS priority 2
\$187,547 (year 2017-2018)
\$93,774.00 (year 2018-2019)
Ki-low-Na Homelessness Project

From April 1, 2017 to March 31, 2018, the Ki-Low-Na Friendship Society will employ two full-time Housing Support Workers and one full-time Outreach Worker/Data Management Coordinator. HPS will partially fund one full-time Reception/Intake Worker.

From April 1, 2018 to March 31, 2019, the Ki-Low-Na Friendship Society will employ one full-time Housing Support Worker and one part-time Outreach Worker/Data Management Coordinator.

The Ki-Low-Na Friendship Society will continue to host weekly Partners in Community Collaboration meetings to share information and coordinate activities. These meetings will include 25-40 representatives from other organizations including Outreach Urban Health, Canadian Mental Health Association, Correctional Services Canada, Ministry of Social Development, and other organizations involved with providing services to reduce or end homelessness. The Housing Support Worker and/or the Outreach Worker will attend Partners in Community Collaboration meetings.

Designated Communities

New Opportunities for Women-Canada Society
HPS priority 2
\$106,879 (year 2017-2018)

AGENDA ITEM

\$98,700 (year 2018-2019)

The Essentials Program

From April 1, 2017-March 31, 2018 HPS funds will be utilized by the New Opportunities for Women Canada Society to partially fund a full-time Program Coordinator, one part-time Support Worker, and 5 nights of staffing at Gail's House.

From April 1, 2017-June 30, 2017 New Opportunities for Women Canada Society will utilize HPS funds for the House Director's salary at Connie's House, two nights of additional staffing at Gail's House and for training wages to orient new residential staff. From July 1, 2017-March 31, 2018 this funding will be re-allocated to fund 7 nights of staffing at the newest safe home.

From April 1, 2018-March 31, 2019 New Opportunities for Women Canada Society will utilize HPS funds to employ one part-time Client Support Worker, 7 nights of staffing at the newest safe home, and 5 nights of staffing at Gail's House.

Liz: NOW has secured a house.

Designated Communities

Okanagan Boys and Girls Clubs

HPS priority 2

\$148,396 (year 2017-2018)

\$122,400 (year 2018-2019)

Youth Emergency Shelter and Supportive Housing Program

From April 1, 2017 to March 31, 2018, the Okanagan Boys and Girls Clubs will employ on full-time Program Coordinator, one full-time Youth Housing Counselor and one part-time Residence Worker.

From April 1, 2018 to March 31, 2019, the Okanagan Boys and Girls Clubs will employ one full-time Program Coordinator and one full-time Residence Worker.

6. CAB-H Terms of Reference – revision –Randy

Motion to change quorum to 50%, from 60%: Approved, motion: Ellen, Sandra

7. Membership -Randy

- We need a Vice Chair
- Randy approached two CAB-H members, who both declined the position
- Cheryl: Mia's role is to support the CAB-H, not be the one doing all the work
- Mia: We need a Vice Chair, as I cannot do the work of the Vice Chair
- Mia: We need to fill the Aboriginal Sector Seat. Tina is here as a guest. I also emailed Kelly L'Hirondelle, Director of the Metis Society, to advise of open position on CAB-H. Received no response from Kelly.
- Tina Larouche:
 - Attending as a guest
 - New Program Manager at KFS
 - Housing is a passion
 - Interested in Aboriginal sector seat on the CAB-H
 -

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8. HPS- Social Infrastructure Funding (SIF) 2018-2019 - Ellen

CAB-H needs to decide ahead of time how to direct any SIF funds that might become available for 2018-19.

- CMHC/CAEH Budget 2017 town hall, Adam Vaughan, MP, Parliamentary Secretary, Housing and Urban Affairs indicated that Budget 2017 will maintain the funding at its enhanced 2017-2018 levels.
- How does the CAB-H want to proceed?

Randy motioned for the CAB-H to strike a sub-committee that will determine how the SIF funds will be used for 2018-2019. CAB-H motioned to accept the decision of the sub-committee ahead of the sub-committee meeting.

The following CAB-H members present at the general CAB-H meeting left the room due to conflicts or potential conflicts:

Randy, Mike, Liz, Sue, Jeremy (attending as guest on behalf of Diane), Tina (guest)

The following people were present at the sub-committee discussion:

Mona, Alex, Ellen, Don, Nanette, Sandra

Non-voting members present : Mia, Cheryl, Wayne

Mia presented the SIF funding amounts that should be made available on 2018-2019. These amounts have not been confirmed by ESDC.

SIF money available:

Designated Communities: \$184,250 (1/2 of original DC funds)

Aboriginal Homelessness : \$93,774 (100% of original AH funds)

Designated Communities: a minimum 40% of SIF top up must be allocated towards HF project

The CAB-H decided to follow the 40/60 Priority 1 /Priority 2 split for Designated Communities, with 100% of the Aboriginal Homelessness funding being allocated to priority 2 projects, as originally outlined in the Community Plan.

ALLOCATION	DC
Priority 1 40%	\$73,700.00
Priority 2 60%	\$110,550.00
TOTAL	\$184,250.00

ALLOCATION	AH
Priority 2- 100%	\$93,774
TOTAL	\$93,774

CAB-H sub-committee motioned to accept 40/60 Priority 1 /Priority 2 split for Designated Communities, with 100% of the Aboriginal Homelessness funding being allocated to priority 2 projects, as originally outlined in the Community Plan.

The CAB-H elected not to allocate SIF funds as top-ups for currently operating projects. The CAB-H requested

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that the Community Entity run an expression of interest for the SIF funds and the Community Entity agreed. This allows for the process to be transparent. Any agency that is eligible to receive HPS funds in Kelowna can apply for HPS SIF funds.

Sandra, Nanette and Ellen have agreed to review the expression of interest.

Motion: CAB-H will allocate SIF funds according to a 40/60 Priority 1 /Priority 2 split for Designated Communities; 100% of the Aboriginal Homelessness funding being allocated to priority 2 projects, as originally outlined in the Community Plan. Mona accepted, Alex seconded.

6. Adjournment – Randy

NEXT MEETING:
July 20, 2017
10am-12pm
1633 Richter Street