

City of Kelowna Community Social Development Grant Program 2025



INTAKE:
3:30 pm Friday, February 28, 2025

Program Objective

To assist community organizations to improve the social well-being and resiliency of the community, with a particular focus on promoting equity, diversity, and inclusion.

Community Priorities

Applications which respond to community priorities identified through community strategies and reports are encouraged.

Examples Include:

- Central Okanagan Poverty and Wellness Strategy
- Kelowna Community Safety Plan
- City of Kelowna 2040 Official Community Plan (Chapter 9: Equitable Community)

Community Social Development Grant Categories

Operational Grants

Assist with core operating activities and expenses

- Maximum of 25% of the organization's budget; up to \$25,000.

Project Grants

To cover costs of hosting and promoting special events (facility rental, guest speakers, food, advertising, promotional items, etc.); administrative and delivery costs for short term programs/projects (supplies and materials, facility rental, etc.); minor capital costs (e.g. office equipment) and non-permanent staffing

- Maximum of 50% of the costs of the project; up to \$25,000.

Organization Profile

- Kelowna based, established non-profit social service organization which have a mission to generate, promote or accelerate socially beneficial services or programs in the City of Kelowna
- Incorporated and actively providing the majority of their public programs and services in Kelowna for at least two years prior to the application deadline
- Demonstrate an inclusive, diverse and welcoming approach in their operations and activities

Organization Eligibility

- Be a registered charity or non-profit society for at least 2 years at the time of submission
- Be physically located, have an active presence and have the majority of its programs and services delivered within the City of Kelowna for at least the last two years
- Have a social service mandate and profile which is consistent with the guidelines
- Have fulfilled all reporting requirements for any previous City of Kelowna grants or funding support
- Have a Board of Directors of volunteers and representatives of its mission and purpose

Intermediary Agency Agreements

- If *not* a registered charity, then secure an intermediary
- The applying organization and the intermediary organization must be **like-minded**
- A written agreement must be in place and included with the grant application
- Contact [Central Okanagan Foundation](#) for a copy of the agreement template

Geographical Requirements

Geographic limits:

Programs crossing city boundaries are eligible to apply for funding; however, grant funds can **ONLY** be used for the portion delivered within the City of Kelowna, for the benefit of City of Kelowna residents.

Assessment Criteria:

The criteria listed below and in Schedule 1 (of the guidelines) represent 'good' practices for program development and delivery.

1. Respond to one or more of the social development priorities, as outlined below.
2. Demonstrate an evidence-based approach to improving social well-being (see page 7).
3. Respond to dynamic community needs that are based on local research and/or community strategies (See page 3).
4. Demonstrate collaboration with other service providers and/or partners in the community.
5. Provide clearly defined timelines and measurable performance targets to evaluate impact.
6. Demonstrate how the project/program will lead to sustained improvements which prevent or mitigate the impact of social inequities on vulnerable populations.
7. Demonstrate need for funding and a clear plan for future funding from other sources

Social Development Priorities

Social Development Grants are investments that contribute to a healthy city for all. They support nonprofit community-based organizations, projects or programs that facilitate the social, physical, mental and emotional well-being of people.

Social Development Priorities

Social & Community Connections: Increase opportunities for connection and support for people who are isolated or who are experiencing social, physical and/or economic disadvantage.

Housing & Homelessness: Increase organizational and/or community capacity to prevent homelessness and increase access to basic needs supports (e.g., housing, food, health and wellness) for those experiencing housing instability.

Social Development Priorities

Truth & Reconciliation: Implement actions to advance truth and reconciliation and to address the ongoing effects of colonialism and the legacy of residential schools.

Equity, Diversity & Inclusion: Promote equity, diversity and inclusion by responding to the needs of underrepresented communities, including Indigenous, visible minority, immigrant and refugee communities; members of the LGBTQ2S+ community; people with Diverse Abilities; and women.

Social Development Priorities

New this year:

Treatment & Recovery: Increase organizational and/or community capacity to deliver substance use disorder treatment and recovery programming.

Approaches to improve social well-being

1. Increase equity of access to opportunities by addressing barriers at the individual, organizational, and/or systems level(s).
2. Develop new partnerships to mobilize existing community assets, encourage shared learning and/or enable collective action.
3. Facilitate the meaningful engagement of people from underrepresented communities in decision making and leadership. This may include engaging people with lived or living experience in the design, development and/or delivery of projects or programs, or in organizational governance.
4. Support healthy youth development by co-creating opportunities for young people to develop skills, make connections, and contribute to their communities

Additional Documentation

- Accountant prepared or official financial statements for the most recently completed fiscal year
- Board of Directors list
- Maximum 3 support letters on letterhead, signed and dated
- Quotes (if required)
- Intermediary Agreement (if required)

Timelines

Deadline	Grant Review	Notification	Distribution	Final Report
3:30 pm, Friday Feb 28, 2025	March 31, 2025	Mid April 2025	Within 30 days of written notification from the foundation	A final report is submitted within 30 days of the end of grant term

Online Application Portal

Grant application and all supporting documentation can now be submitted online through the Central Okanagan Foundation Grant portal.

[Grant Interface](#)

Contact Information

Should you have any questions or concerns,
please contact:

Abbie Norrish

250-861-6160

abbie@centralokanaganfoundation.org

Organizational Development Grant

- Provide assistance to non-profits, registered charities, or organizations to undertake activities or initiatives which develop the organization's capacity and sustainability
- Up to 50% of the total project cost, maximum of \$5,000 (Matching support required from other sources)
- The total amount available is \$30,000
- On-going deadlines. Guidelines from City of Kelowna website. Applications from City of Kelowna staff
- Examples: board governance, strategic planning, leadership training, fund development, certification or accreditation

Central Okanagan Foundation

- Grant up to \$15,000
- Multi-year operating (up to 3 years) May intake only or One - year project (not one year operating) October intake
- Within boundaries of School District #23
- Multi-year operating grants open to registered charities only, project grants charities and non-profits with an intermediary
- May 1 & October 1, 2025

Grant Information Session

Central Okanagan Foundation Grants

March 12, 2025

- Register via email: lisa@centralokanaganfoundation.org

Presented by City of Kelowna



An event to bring together our non-profit sector for engaging dialogue, collaborative exchange and **impactful** action.

- visionary keynote
- practical and applicable workshops
- community leaders sharing expertise on relevant topics
- insightful panel discussions
- networking event and new connections



Saturday April 5th 2025
Coast Capri Hotel

**Building capacity and
resilience into our
community.**

\$65 early registration
opens January 24
[kelowna.ca/inspiredcitysu
mmit](https://kelowna.ca/inspiredcitysummit)